

# Capability Statement



Opus Solutions is the premier provider of document management and data conversion services specializing in scanning and storage options to streamline records and optimize space.

DUNS Number: 078762687

Cage Code: 7WHQ4

NAICS Codes: 334614, 518210, 561410, 561439, 561499, 561990

WBE, WBENC, WOSB

## Document Scanning

- Backfile conversion
- Records scanning
- Records by Request
- Indexing
- OCR
- Searchable PDFs
- Customized delivery options: CD/DVD, system import, SFTP
- OpusConnect - hosted image archive

## X-ray Digitization

- Backfile conversion
- X-ray Digitization
- X-ray film from film copies
- X-rays converted to CD
- MRI CDs copied
- X-ray films printed from CD
- PACs import

## Past Performance

Client	Engagement Duration
Specialty Clinic	2015-current
Specialty Clinic	2014 - current
Nationwide Law Firm	2012 - current
Public School District	2017 - current

## Data Migration

- Software migration
- Legacy Data Management
- Data Abstraction
- Data Conversion
- Data Archiving

## Record Management

- Storage
- File/Record Manifest
- Record Retention
- Disposal of Records
- Document Destruction
- NAID & HIPAA compliant

## Differentiators

- Vast software expertise
- HIPAA certified professionals
- PMI certified professionals
- Hosted data repository
- Advanced project reporting
- Batch prep & scan

A Certified State of MO Women Owned Small Business established in 2012. Opus founders bring more than 50 years of expertise and leadership.

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